

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!
Board of Trustees Meeting
Nov 8th, 2023, at 7PM

Present: Nancy Mayland, Chair; Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee; Dan Szczesny, Library Director

Nancy Mayland called the meeting to order at 7:03pm

Friends:

- Friends would like to know how much money we have spent on the fundraising consultant and what we've gotten for that money so far.
- House parties – Dan Carpenters presence at the party was positive.
- The Friends would like to know how much has been donated and how many people have donated.
- Emails to the budget committee went to their personal emails and was not appreciated by all the members.
- Casino Fundraiser Event: Both the Friends Group and the Fundraiser Group want to do one, but since they have the one Tax ID only one of the groups can do it.

Expansion:

- List of businesses, Nancy discussed a list that was built a few weeks ago.
- Discussion regarding Sarah's Contract, what are the consequences of ending it early? Nancy feels we would be fine doing fundraising on our own. Nancy would like to review the contract with a lawyer to see if we can cancel it early.
- Question about what we do after the parties, what is the follow up?
- Discussion of the commitment letter.
- Discussion about the lack of cohesiveness for all the aspects of fundraising between the Friends Group and the Expansion Committee. Discussion that Sarah has not given us any direction on follow up, and she has not coached us for the house parties.
- Discussion of the new invoice for Andrew's Consulting and where we pull the funds. Nancy suggested we take some money out of the unrestricted gift account. This is to pay for the October Invoice.
- Discussion of the BOS meeting on Nov 20th and what figures we have available to share about fundraising.
 - We can count up how many commitment forms we have in hand, and how many people have asked for them.
 - We can tell them know how much money we have raised so far.

- We can tell them how many people have donated.

Other Business:

- Children's Room Door – being done this weekend and coming out of general maintenance.
- Dan to give a Library Key to Cindy.
- Yesterday Dan had the first full staff meeting and it went really well.
- Dan presented the Staff Schedule that will be posted.

Motion to adjourn made by Marilyn Cavanaugh/ Nancy Mayland 2nd. All in favor.

Meeting adjourned at 8:pm.
Liz Michaud, Secretary