

Friends of the Griffin Free Library - December 4, 2023

Present: Pat Clement, Terry Coll, Joanne Linxweiler, Pat Allard, Cindy Berling, Fay Hanscomb, Pat Davenport, Cathy Sartorelli, Jess Traynor, Karen Murray

The meeting was called to order at 7:10 PM.

Secretary's Report

The previous month's minutes were reviewed. A motion was made to accept the secretary's report. 1st Fay and 2nd by Pat C.

Karen will soon begin sending mail from the site that Cindy created. The address is scretary@friendsofgriffinfree.org

Treasurer's Report

Marie was not able to attend this meeting. Karen shared Marie's report.

11/1/23 Starting balance \$4921.32

Expenses

11/17/23 Museum of Science Pass \$700.00

11/17/23 Dan Szczesny for flyers \$130.50

11/28/23 Start-up money for Santa Breakfast \$400.00

Donation

Paypal \$19.62

Current balance is \$3710.44

A motion was made to accept the Treasurer's report. 1st Jess and 2nd by Terry

Director's Report - Dan was not able to be at the meeting, but he shared prior to the start of the meeting. He asked us to discuss the possibility of a "Museum Pass Budget."

Dan suggested that instead of discussing the passes at several meetings throughout the year he will present a yearly budget for these passes. He will also make recommendations of which passes to purchase. These recommendations will be based on past use. This will alleviate the need to discuss the passes so frequently at our meetings.

A concern with this approach is that the Friends don't have a yearly budget and this may mean having to pay a big chunk of money at one time.

Jess shared that the library staff does the work to obtain the museum passes, keeps track of when each pass expires, pass usage, as well as other tasks. This is really the responsibility of the Friends. Jess will share a spreadsheet with Karen which outlines all the passes, date of purchase, cost, and other specifics.

We will discuss Dan's proposal at our January meeting since there are still questions regarding this.

New and Old Business

Santa Breakfast - This year's Breakfast with Santa was a big success! There was a prior meeting to review and provide feedback of this event. Please see the minutes of that meeting for details.

There was a motion made to make a donation of \$115 to the Longmeadow Congregational Church Steeple Campaign in Gary Poulin's name to thank him for his continued support for the Breakfast with Santa. He donated several items again this year.

1st Joanne and 2nd by Terry. All voted in favor of this donation.

New Museum Passes - Jess shared that the pass to the Boston Museum of Science is now available to borrow. The cost was \$700.

This pass will admit up to 4 people at 50% discount on tickets to the Museum's Exhibit Halls. Children under 3 are not included in the count of 4 and are always admitted for free. The library website lists the specific information about borrowing and using this pass.

The Zoo New England pass which provides a discount to both the Franklin Park and Stone Zoos has not been purchased yet.

Annual Reports - Cathy suggested that the President and Treasurer submit a yearly summary report. Fay said she used to do this as secretary as well. There are questions about what reports must be filed with the state. More information is needed. Pat D. will look into this.

Library Expansion - Pat D. asked some questions regarding the status of 2 items from previous meetings.

1. Has the agreement discussed at our Aug. 7th meeting been written?
The Aug 7th minutes state, "The Friends were guaranteed that there

would be no additional expenses, tax implications, or additional work for our group. Sarah Andrews explained this could be put into a written agreement.”

2. Has the Expansion Committee submitted an application for a grant to the Gaming Commission?

There was much discussion on these questions. Those in attendance would like to be updated regarding the the current status of the Expansion Committee. A separate meeting with Dan and the Trustees will be requested. In addition we would like the treasurer of the Expansion Committee to share her reports with the Friends.

Nomination of Officers - The following nominations for made:

Marie Sullivan for Treasurer 1st Cathy, 2nd Pat D.

Karen Murray for Secretary 1st Fay, 2nd Cathy

Cathy Sartorelli for Vice President 1st Joanne, 2nd Karen

Pat Davenport - 1st Jonne, 2nd Fay

The vote to elect these people was unanimous.

Author Visit - we will discuss at our next meeting

Motion to adjourn at 7:40 1st Pat C, 2nd by Joanne

Next Friends' Meeting: **Monday, January 8, 2023** @7pm at the library.

Karen Murray

Secretary Friends of the Library