

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!
Board of Trustees Meeting
April 15, 2024 at 7PM

Present: Nancy Mayland, Chair; Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee; Andrea Galasso, Alternate Trustee; Dan Szczesny, Library Director

Nancy Mayland called the meeting to order at 7:08 pm

Opportunity for the Public to speak:

- NA

Correspondence:

- Thank you sent to Gregg's.

Review Previous Meeting Minutes:

- Reviewed the minutes of the March 11th Trustee Meeting minutes.
- Motion to approve the minutes made by Marilyn Cavanaugh/Liz Michaud 2nd.
- All in favor, motion passed.
- Reviewed action items

Treasurer's Report:

- Reviewed and discussed the Treasurers Report for March.
- Motion to accept the report and place it on file subject to audit made by Liz Michaud/Nancy Mayland 2nd. All in favor, motion passed.
- Received \$16 for book sale for NH hiking books.
- Brewing program – NH Humanities made check out to GFPL – we need to deposit and then write him a check – done in the Gift Account.

Directors Report:

- Reviewed the report.
- Discussion about painting the side of the library.
- The library needs a new microwave.
- Need to get the plaque for Edie for the bench. We should have an event to place it outside.
- Wendy still working on the web site update, eta to roll out week before the Duck Race.
- Discussion suggested policy of the Non-profit Sales at the Library. Nancy sent two options that she would like included in the policy:
 - The Griffin Free Public Library does not allow solicitation by any for profit organization in the library. Permission to sell items for Auburn non-profit organization in the library will need approval from the Director, subject to review by the Board of Trustees, and will be limited to those organizations whose mission

- is in keeping with the stated mission of the library and those which provide a direct financial benefit to the library.
- Library staff will accept cash or checks only.
 - Organizations must have one point of contact for all sales, and funds must be picked up weekly.
 - Sales are depending on staffing and space availability.
 - Items may be sold for 30 days, renewable if no other organization is waiting.
- Motion to accept policy as written made by Marilyn Cavanaugh/ Nancy Mayland 2nd. All in favor, motion passed.
- Statistics, everything looks good. And the patron count is ridiculously high.

Friends:

- Creative Bug is up and running
- Plant Sale scheduled for May 18th with the Garden Club.
- Museum passes are going out very well.
- Plastic Drive – Jess Traynor has offered to head up. Now 1 year to collect 1,000 lbs. All the rules have changed. We hope to start again June 1st.

Expansion:

- Next meeting with the BOS – To be scheduled in June
- Discussion about Library Expansion on hold due to School Budget issue.

Old Business:

- Policy for selling items for non-profit organizations.
- Updated contact list

New Business

- Joint Personnel Meeting 4/15 7pm
 - Discussion about revised holiday policy:
 - New Year's Day, Independence Day, Veterans Day, Thanksgiving, day after Thanksgiving, Christmas eve, Christmas, New year's Eve and three floating holidays
 - Nancy Mayland to talk to Chris Sterndale about the suggested changes
- Legal letter regarding the Museum
- Strategic Plan
- Book Sale – July 27th and July 28th. Dan has requested the dates at the school but has not been confirmed. Meeting set for 7pm April 18th.
- NHLTA – June 5th - discussion about Andrea and Jackie signing up for membership.

Action items

- Nancy to follow-up with Peggy Neveau about contacting Allison for a copy of the Grant for the Gambling fundraiser.
- Liz to give Dan a house painters name.

Next Board of Trustee meeting will be April 15th at 7:00pm

Motion to adjourn made by Marilyn Cavanaugh/ Nancy Mayland 2nd. All in favor.

Meeting adjourned at 9:23pm

Liz Michaud, Secretary