

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!
Board of Trustees Meeting
May 13th, 2024 at 7PM

Present: Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee; Jackie Wood, Alternat Trustee; Dan Szczesny, Library Director

Absent: Nancy Mayland, Chair; Andrea Galasso, Alternate Trustee

Liz Michaud called the meeting to order at 7:04 pm

Opportunity for the Public to speak:

- NA

Correspondence:

- NA

Review Previous Meeting Minutes:

- Reviewed the minutes of the April 15th Trustee Meeting minutes.
- Motion to approve the minutes made by Cindy Berling/Marilyn Cavanaugh 2nd. All in favor, motion passed.
- Reviewed the minutes of the April 18th Trustee Meeting Book Sale minutes.
- Motion to approve the minutes made by Liz Michaud/Marilyn Cavanaugh 2nd. All in favor, motion passed.
- Reviewed action items

Treasurer's Report:

- Reviewed and discussed the Treasurers Report for April.
- Motion to accept the report and place it on file subject to audit made by Liz Michaud/Cindy Berling 2nd. All in favor, motion passed.
- \$50 donation from a Bedford family who attended the eclipse party.
- Motion to accept the \$50 donation made by Marilyn Cavanaugh/ Cindy Berling 2nd. All in favor, motion passed.

Directors Report:

- Reviewed the report.
- Pavilion Construction: We are worried that the pavilion has been sitting too long and it might start to rot. We would like to get it built but have been told we need to first build a base to ensure it is safe for the public. A suggestion was made to call the Town Building Inspector to ask about options.

- Hoopla is having some issues and Dan is researching the new caps on usage. He may consider cancelling it.
- Increased library usage has increased the budget for supplies, maintenance, and programming. The line level budget is over ytd expectations, but the overall budget is still ok. If this library usage continues, we will need to increase these lines for 2025. This also has our staff stretched as taking care of patrons is our first priority.
- Wendy still working on the web site update, eta to roll out week before the Duck Race.
- Next policies to look at: Library of Things and Makerspace.
- Book Sale; AVS confirmed the space. A discussion was held about the book sale. Next Book Sale Meeting May 29th, 7pm
- Statistics: Everything continues to increase. We set the highest patron usage in April.

Friends:

- The Plant Sale is scheduled for May 18th with the Garden Club. They will use squares or take cash.
- Plastic Drive: Jess Traynor has offered to head up this years plastic drive. We now have 1 year to collect 1,000 lbs. All the rules have changed. We plan to start collecting June 1st.

Expansion:

- Next meeting with the BOS to be scheduled in June.

Old Business:

- NHLTA – everyone is signed up, we'll carpool from the library.

New Business

- Strategic Plan - parking lot until June
- NHLTA – June 5th - discussion about Andrea and Jackie signing up for membership.

Action items

- We need to follow-up with Peggy Neveau about contacting Allison for a copy of the Grant for the Gambling fundraiser.
- Liz to send a Thank you to the Buechsenschuetz
- Liz to contact Carrie Cote, Town Building, to determine needs for pavilion.

Next Board of Trustee meeting will be June 10th at 7:00pm

Motion to adjourn made by Marilyn Cavanaugh/ Cindy Berlin 2nd. All in favor.

Meeting adjourned at 8:31pm

Liz Michaud, Secretary